TOWN OF HERNDON, VIRGINIA
TOWN COUNCIL

RESOLUTION

APRIL 22, 2025

Resolution- to appoint an Interim Town Manager and provide for the continuation of Acting Deputy Town Manager(s).

Following the departure of the previous town manager, the Town of Herndon engaged the services of Berkley Group, LLC to provide an experienced interim executive to maintain managerial continuity and support a smooth transition. As a result, on August 13, 2024, the town council appointed Christopher E. Martino to serve as interim town manager, effective September 3, 2024.

To further support Mr. Martino in his interim role and to ensure continued organizational stability, Town Clerk Kirstyn Jovanovich and Director of Public Works Scott Robinson have been serving as Acting Deputy Town Managers since August 13, 2024.

Mr. Martino's engagement with the Town of Herndon will conclude on April 30, 2025, following eight months of dedicated service. As the recruitment process for a permanent town manager is ongoing, the town council finds it necessary to appoint a new interim town manager to ensure continued leadership and a smooth transition until a permanent appointment is made and that individual begins their tenure.

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that:

1. Kirstyn Jovanovich is hereby appointed as Interim Town Manager, effective May 1, 2025, until further action of Town Council.

2. As Interim Town Manager, Kirstyn Jovanovich will receive 25% above her Acting Deputy Town Manager salary, for the duration that she serves in this interim capacity.

3. Upon the start date of the permanent Town Manager, Ms. Jovanovich will resume and continue in her role as Acting Deputy Town Manager, until action of the Town Manager.

4. Scott Robinson will continue to serve as Acting Deputy Town Manager, until action of the Town Manager.

5. The Director of Human Resources is authorized to take any required personnel action related to this decision.

6. The Mayor of the Town of Herndon, Virginia is hereby authorized to take any necessary further action to effectuate this decision.